# Minutes of CMAC Board Meeting 6:00pm 04/18/16

# Held at Yankee Grill, Renton

## Present:

Angela Niemann

Brian Dennehy

Brian Janssen

Dale Koetke

Dave Derwin

Fred Wurden

Hilary Ohara

KC Holm

Laura Derwin

Peter O’Kane

Tom Honeybone

# Approval of minutes

**Motion** to Approve Minutes of March 21st Meeting: Proposed by Brian Janssen & Seconded by Dave Derwin, Approved Unanimously

# Reporting / Action Items

## Program Director’s Report – (written report circulated to board)

* A new Ski School Director has been appointed by Crystal and has replaced Gavin. CMAC needs to figure out how to build a relationship with the new Director
* Away races have all gone well
* **Action Alan by 4/25** Alan to confirm that all the coaches end of season reports have been sent out to parents. 100% of reports need to have gone out by banquet

## Program Administrator’s Report – Dale Koetke (written report circulated to board)

* Need to encourage families to apply for Founders Club Scholarships – discussion around concept of asking Founders Club to extend eligibility to U14s in addition to U19 & U16.
* Missing many race reports - coaches should compile and send to Dale **Action Alan by 5/1**
* Volunteer refunds will be processed after the banquet
* Need to figure out which races to bid on for next season – Alan should to contribute to the plan
* Book the November Parents meeting - Angela has contact details – **Action Dale by 5/1**

## *Advancement* – Laura Derwin (written report circulated to board)

* Planning to hold an auction in November - but there is significant body of families that would prefer not to do an auction
* Brain/KC think that there really needs to be a good community building event in the fall and auction provides good vehicle for that
* Need to get date / venue for auction asap for approval at retreat - **Action Laura by 4/30** (plan to announce that we will have auction @ banquet)
* Raw data from parent survey to Laura – **Action Tom by 4/25**
* Nelson - trying to pull together alumni champion for age bands. Needs to get plan in place ahead of banquet so it can be included in report out. Sign up on Facebook page.

## Workgroup report outs

At May’s Board Retreat, Fred articulated requirement for each working group to identify one metric that would define success for that workgroup. The goal is that we track each metric over the course of the season with a report on progress at the CMAC Banquet in May.

### *Operations & Facilities – Fred Wurden*

**Status**: Planning for next season

**What's Next?** Off season maintenance

* Need to get work party together for painting – **Action Fred by 5/16**
* Need to get pre-season wiring checks done – **Action Alan by 10/31**
* Need plan B (e.g. wireless timing) that should be written up & ready to go – **Action Alan by 6/20**
* Snow making on Gold Hills: still the plan, but schedule not clear - John Kircher still has to get funding - but not in a hurry because expecting good snow this coming season
* Video system update - using 4 of 12 fibers, Wi-Fi hooked up to storage. Still to do: on hill recording, parent access to live & stored footage in lodge. Alan should decide how the video should be used, should create 2 new volunteer positions to assist with implementation. **Action Fred by 4/30** to communicate to Alan. Alan to ensure use is implemented by the coaches.
* Need to figure out a fun end of year event – **Action Hilary by 4/30** to connect with Laura Wright who has ideas

###  *Development – Kelly McCann*

**Status**: Coach Development Plan in draft

**What's next?** Review plan at Retreat

* Disappointing response to coaches survey
* Plan to sell Jim Taylor books (kindly donated by KC) @ Banquet
* Plan to discuss on-going Jim Taylor engagement @ retreat

### *Finance* – Paul Stamnes not present

**Status:** We are $20K above budget on tuition, so depending on our spending we could break even for the year.

**What’s next?** Update at Retreat

### *Community & Communication – KC Holm*

**Status:** Email flowing to Athletes & Parents

**What’s next?** Update at Retreat

# New Business

### *Banquet* – Volunteer of Year Award

* Volunteer of Year Award call for Nominations – can't be board member or compensated
	+ Confirmed – Dave Ohara & Brian Holm
* Coach of the Year Award needed - **Action Alan by 4/30**

### *Board Retreat - Agenda*

* Timing Saturday 4/30 9 to 4 @ Janssen residence (coaches Morning only)
* Brian circulated Agenda
* Prep for Retreat - **Action Paul by 4/30** - provide competitive $ comparison to other programs - tuition costs & fund raising - should leverage Alan's input

### *New Board Members*

* Plan to confirm Andy Stines & Tracy Ballweber
* **Motion to approve nomination of new board members Andy Stines & Tracy Ballweber**. Proposed Peter O’Kane, Seconded KC Holm, Approved Unanimously
* **Action Brian Janssen by 4/30** to reach out to Andy & Tracy to invite them to join retreat

###  *New Exec Committee*

* Discussion of nominations for Exec Committee for 2016/17 Season
	+ Brian Janssen as President
	+ Peter O’Kane as Vice President
	+ Paul Stamnes Treasurer
	+ Andy Stines as Secretary
	+ Tom Honeybone At Large
* **Motion to approve nomination of officers** Proposed by Peter O’Kane, Seconded by Dave Derwin, Approved unanimously

# Adjournment: 8:02 pm

* **Motion to adjourn the meeting:** Proposed Brian Dennehy, Seconded Hilary Ohara, Approved Unanimously

# Next Meeting: Monday May 16th, 6:00 pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Tom Honeybone, Secretary to the Board of Directors