# Minutes of CMAC Board Meeting 6:00pm 07/20/15

# Held at Yankee Grill, Renton

## Present:

Angela Niemann

Brian Dennehy

Dale Koetke

Dave Derwin

David Thomson

Fred Wurden

Hillary Ohara

KC Holm

Kelly McCann

Mary Egan

Paul Stamnes

Peter O'Kane

Scott Macartney

Tom Honeybone

# Approval of minutes

**Motion** to Approve Minutes of June 1st Meeting: Proposed by Brian Dennehy & Seconded by David Thomson, Approved Unanimously

# Reporting / Action Items

## Program Director’s Report – Scott Macartney (written report from Alan Lauba circulated to board)

Physical Testing scheduled for Sept 13th

* All picnics planned for same venue: Camp Long. **Action KC Holm by 8/24** to email Athletes & Parents

Staffing

* Alan waiting to hear from Evan Weiss on how involved he can be next season
* Scott potentially open to increased travel

Fall Camp dates decided for Colorado and Sun Peaks

## Program Administrator’s Report – Dale Koetke (written report circulated to board)

Confirmed 2015/16 Season Volunteer Requirements

* 1 day for Prep
* 2 days for Advanced Prep
* 4 days for Sunday Program

Mid-Week Training Credits have been applied to next season's program

* Athletes will receive credit when they register in the fall

4 or 5 athletes dropped out of Summer Camps at last minute

* Direction to Alan is don't refund fixed costs
* Need to clarify in Terms & Conditions for camps that there’s no refund after specific date

Volunteers confirmed for 2015/16 season

* Joe doing shack duty
* Louis doing online
* April volunteer coordinator
* Parent Reps in process
	+ U18 Kathy Lower
	+ U16 KC Holm
	+ U14 potentially Chris Porter
	+ U12 April Bauer
	+ U8/10 potentially Molly Dennehy
	+ Adv Prep - TBD
	+ Prep - TBD

Need welcome letter **Action Fred Wurden by 7/31**- suggestions for topics

* Snow making delayed
* Video on Gold Hills

**Action Peter O’Kane by 8/24** to update sponsorship flyer

Registration live Sept 1 for returning families, Oct 1 for new families

## Workgroup report outs

At May’s Board Retreat, Fred articulated requirement for each working group to identify one metric that would define success for that workgroup. The goal is that we track each metric over the course of the season with a report on progress at the CMAC Banquet in May.

### *Operations – Brian Dennehy*

**Status**: Locking down race calendar for next season

**What's Next?** Confirm dates for Warm Up Slalom and Masters

* CMAC is hosting NWCup – however it’s not a qualifier
* Discussion of how to get more GS training into the calendar prior to Mighty Mite GS
	+ Proposal is to move Masters Race out later in the season and use the weekend for the Warm Up Slalom to give athletes 2 weekends of GS prior to Mighty Mite GS

### *Talent & Development*

**Status**: No Update

**What's next?** Appoint workgroup leader

### *Facilities*

**Status**: No update

**What's next?** Install network on Gold Hills

Fred described plans for fiber / wifi network running up Gold Hills, connecting Start Shack as well as the Brown Bag room in the lodge

* Equipment required: Fiber / Access Points / $10K

Plan to purchase Audible Start Timer – cost $2K

**Motion**: To allocate budget of up to $10K for networking and $2K for start beep timer: Proposed Paul Stamnes & Seconded Kelly McCann, Approved Unanimously

**Action Fred Wurden by 8/24**: Submit insurance claim for stolen cameras and other equipment

### *Financing & Fundraising* – Paul Stamnes

**Status:** Budget ready for approval

**What’s next?** Approve budget

Discussion of number of athletes taking credit for mid-week training vs donating to FFE. **Action Dale Koetke by 8/24** to contact Lynne to confirm numbers

Paul presented the budget for the 2105/16 Season

* Confirmed that that to take advantage of Full Time program pricing, athletes need to sign up by 1st November
* Discussion of a new option for U12 Mighty Mites: MM U12 Full Time with suggested price of $2150

**Motion**: Approve proposed budget and add a U12 Full Time option: Proposed Peter O’Kane & Seconded KC Holm, Approved Unanimously

**Action Paul Stamnes by 8/24** to transfer Trailer Power Meter to Crystal from CMAC

### *Community & Feedback – KC Holm*

**Status:** Summer Picnic timing agreed

**What’s next?** Send invitation email for picnics, Send Summer Camp survey

Discussion of feedback from Summer Camps. Mary sending out survey to athletes & parents – will include Net Promoter Question

# New Business

### *Scott Macartney’s role*

Scott described his proposal to clarify his role working for CMAC and the boot alignment program he is offering CMAC.

Trainerize

* Scott will monitor all U14 & above using the Trainerize service
* Scott will generate monthly report for the board
* App only runs on iOS – but web interface available
* Need to confirm Trainerize app is viable. **Action Scott Macartney by 8/24** to talk to Dale to confirm
* Cost is $200 per month – **Action Paul Stamnes by 8/24** to add this to 2015/16 Season budget

Boot alignment protocol

* When senior coaching staff notice from video analysis that boot alignment would be valuable, Scott will spend up to 90 mins per athlete to assess requirements. Cost of boot alignment itself will be borne by athlete and can be carried out by Scott or a number of other professionals listed on CMAC web site
* Alan & Scott will educate coaches to look for athletes that need boot alignment

### *Director of Development*

We have had three Applicants for the role

* The Board reviewed resumes from Laura Derwin and Nelson Fortier
* Fred proposed a plan to hire Laura for the role and to hire Nelson to set up the Alumni program

**Motion**: Amend 2015-16 Season budget to include costs and income for the Development roles presented split across 1 or more people, and to revise Alan's contract to include accountability for the positions. Proposed Brian Dennehy & Seconded Peter O’Kane, Approved Unanimously

# Adjournment: 8:45 pm

**Motion** to adjourn the meeting:

Proposed Fred Wurden, Seconded Tom Honeybone, Approved Unanimously

# Next Meeting: Monday August 24th, 6pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Tom Honeybone, Secretary to the Board of Directors