**CMAC BOARD MEETING MINUTES  
Monday September 19, 2011 at 6 p.m.  
Yankee Diner, Renton**

**Present:** Jeff Kray, Dan Greenshields, Craig Reininger, Marne Osborne, Steve Sundberg, Sarah Fisken , Andy Cooley, Bill Koefoed, Stein Dolan, Duane Stone, Angela Niemann, Brian Dennehy, Fred Wurden

**Absent:** None

**Ex Officio Members present**: Alan Lauba, Kari Hensien, April Hicks

**Ex Officio Members absent:** Lynne Bielaski

**Executive Session:** Review, discussion and recommendation for CMAC Director Contract with Alan Lauba.

**Motion by F. Wurden 2nd by D. Greenshields** for approval of new 3 year contract as presented and amended for Program Director between CMAC and Alan Lauba.

**Motion passed unanimously**

**Approval of minutes from July 15th, 2011 meeting**

**Motion** was made by B. Koefoed to accept minutes as written; seconded by F. Wurden,

Approved unanimous.

**Director’s Report – Alan Lauba**

**Planning and Pre-Season meetings:** The J1/J2 &J3 physical testing and meeting was held and was very well attended. Conducting the testing on the same day was a positive and increased attendance. Still working on calendar but most of the race dates and schedule is in please review and send any corrections to Alan.

**Coaching** - **Staffing:** Alan provided an update current coaching changes Matt Hammond may not be able to be full time on the weekends because of new responsibilities at his full time job, Alan is evaluating options and sees no issues, there is more than enough coaching capacity from inquiries. **Camps and Training:** Dryland training began September 12th, also will be doing an additional site for Dryland training coach led for those who live in the south sound, current plan is for two nights a week in Sumner, WA. Still planning on SL camps on October 8th-9th and 22nd-23rd at Mt. Hood, though no break on lift rates this year. Other camps: Colorado camp on November 8th-14th, and Sun Peaks November 25th-29th. **Mountain:** Work party was successful wiring and shacks painted, only needed one day; still some minor work to finish the job and test all connections, Alan has Tom completing this. There were some discussions on grooming being led by B. Koefoed with various contacts at the Crystal Mountain. Bill will emphasize the timing of when the hill is groomed has a big impact on quality of the surface.

Considering doing a Skills Quest for Mighty Might and Prep, this is one day on hill assessment of where each skier is on a number of core skiing and racing skills. Also plan to do a J1/J2 mentor program this year.

Fund for Excellence sponsored events on the calendar by October and proposals to the Board by next meeting would be helpful. A

**Equipment:** Have started looking at various options for an additional wireless timing system including a new digital reader/results board, depending on what exact options we get will be between $5,000 and $7,500. Will continue to research and bring a proposal next meeting for a purchase.

**Program Administrator Report**

An update was sent and tabled showing current registrations, we are tracking ahead of last year with 30% renewing so far. Will send a reminder to all email addresses in the database for existing members to register before October 1st. Officials training are scheduled for November 6th at the Microsoft campus Redmond.

**Motion** made by S. Sundberg 2nd by C. Reininger to fund $350 for building of a awards podium for the CMAC hosted events.t Approved unanimous

**Volunteers Report**

At the parent meetings there was an aggressive campaign to get parents to the November 6th officials training session. Have a potential candidate for race admin.

**President’s Report** **– Jeff Kray**

PNSEF dinner will be held October 1st any Board member who can attend is welcome.

**PNSEF Fall Trustees Meeting and Dinner/Auction - Oct. 1st**

**Newport Yacht Club, Bellevue  -**

**Dinner/Auction: 6:30 - 9:30 PM**

Another Concussion baseline testing session was completed in August with over 50 kids tested and also 10 coaches so far in 2011.

**Governance**  **A. Niemann**

CMAC received a post card from the State of Washington asking for clarification on type of non-profit activity eg (charity, education, religious).

**Treasurer Report** **– Bill Koefoed**

No new updates beginning of fiscal year.

**Communications Report**

Seeking sponsors and a program for getting sponsors for this year several contacts to companies have been made at Costco, Starbucks, Les Schwab.

A draft of the CMAC handbook in two different formats long and short was distributed and discussed. Some further feedback was given and changes will be made before a final is brought to the Board and published.

**New Business**

A draft presentation on instructional video taping options was made by A. Cooley to the Board and discussed. The Alan will work with those interested on narrowing down choices and putting forward a recommendation.

Meeting Adjourned 9:15pm.

**Next meeting: October 17th, 2011 at 6:00 p.m. at Yankee Diner, Renton.**

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**Dan Greenshields, Secretary**